

F.No.56011/1/2016-NIPER
Government of India
Ministry of Chemicals & Fertilizers
Department of Pharmaceuticals

Shastri Bhawan, New Delhi
Dated the May, 2016

Subject	Minutes of the meeting of Project Appraisal Board (PAB) for the approval of the Annual Work Plan and Budget (AWP&B) of NIPER Raebareli
NIPER	Raebareli
Date & Time	12-04-2016 at 5pm
Venue	Office Chamber, Secretary (Pharma)
Members present	Annexure-1

1. Dr. V. K. Subburaj, Secretary (Pharma) chaired the meeting. He noted that though the guidelines on AWP&B for NIPERs were issued last year, Project Appraisal Board process has been taken up for the first time now since the inception of NIPERs. He observed that the NIPER specific financial management guidelines have expedited fund releases during 2015-16 enabling 3 fold increase in fund releases and also introduced more closer monitoring and accountability in a number of ways including that of PAB. All the members present suggested that the NIPER's draft AWP&B proposed before today's PAB are deemed to have the approval of Steering Committee, as all members of Steering Committee are present except that of State Government representative and will be followed by Steering Committee approval post-facto. This was agreed to by all the members. It was decided that a copy of PAB minutes will be forwarded to State Government representative. However in future NIPERs shall take their respective BoG/ Steering Committee approval before submitting their proposed AWP&B before the PAB. The PAB approach has been adopted from successful experience of MHRD, Department of School Education.
2. At the outset Joint secretary (Pharma) welcomed the participants- Economic Adviser, Department of Pharmaceuticals, representative of IFD, Director of NIPER, Raebareli, representative of DST, Delhi and representative of Jamia Hamdard University, New Delhi.
3. A copy of the Presentation given by NIPER Raebareli on Annual Work Plan and Budget is attached at Annexure-II. In addition, the Representative of NIPER made the following submissions:
 - a) Enhanced budgetary allocations to meet infrastructure, instrumentation and expert manpower requirements, incase work is to be started.
 - b) Due to contractual nature of the jobs, there is a huge dearth of faculties in various departments which results in down gradation of overall academic and

research performance at NIPER-Raebareli. So, there is an urgent need of sanctioning of the posts in the institute.

4. The AWP & B submitted by the NIPER, Raebareli was comprehensively appraised by PAB. Upon examination of AWP&B, the PAB made the following observations:

Governance	Expressed concern over the lack of adequate competitions to enroll in NIPERs
	<p>Equity and Diversity</p> <p>Manpower: PAB expressed concern over poor implementation of Government affirmative action for SC, ST, OBC, minorities (Prime Ministers' 15 point programme) and for the disabled. The present manpower composition does not comply to S.9 of NIPER Act, 1998 and is not reflecting the national character in many ways:</p> <ol style="list-style-type: none"> Only 3 states are represented. SC, ST & OBC: There are only 14.28 %, 0%, 14.28% faculty members of SC,ST and OBC respectively out of total 7 faculty members. And in staff 15.79%SC, 05ST, and 15.79%in OBC. There is no representation from disabled category among faculty and staff. It appears representatives of SC/ST and Minority members are not included in Selection Committees. <p>Students diversity:</p> <ol style="list-style-type: none"> Students of only 19 number of states are represented. Students from 10 Number of states & 7 UTs are not represented. Gender equity is in favour of male students. Only 32.43% female students are studying in batch 2015/17. The representation of social, religious and linguistic is not true to national character: SC=10 ST=0 OBC=23 , Minority(Jain=1, Christian=3, Muslim=7). No representation of students belonging to PH category.
Education	Dropout numbers to be reduced.
Research	Felt that the NIPER has much more potential to excel both in academics and in research.
Academia-Industry linkage	Should strive to harness fruits of Academia-Industry linkage and should demonstrate results as per MOU.
Students Welfare	Need to improve sports facility. Safety and Security of both Boys and Girls Hostels need to be improved.
Finance	Reason for rise in Salary Head and Scholarship Head from previous year to be explained.
Performance	Need to formulate key performance indicators.

5. Status of commitments of previous years/ Pending matters*:

S.No	Commitment/ Pending issue	Status as on
1.	Annual Accounts Statements to be laid in the Parliament	Under process.
2.	Sanctioning of the existing posts and generation of new sanctioned posts for faculty and staff.	Proposal as per the recommendations of Academic Standard Committee to submitted by NIPER Raebareli.

*As PAB is being held for the first time, Pending matters are reflected in the upcoming year

6. Status of EFC approved for NIPER

(Rs in Lakhs)

Year of first EFC Approval	2011
Validity period of EFC if any	2011-15
Amount Approved for the NIPER	120.53
Total Expenditure till previous year(2015-16) as per EFC	20.95
Any RCE EFC if any approved date and amount and validity period	No

7. Year wise allocation, Releases and Expenditure over the years from the beginning:

(Rs. In lakhs)

Year	Allocation		Releases	Expenditure (as per the mail dated 29.4.2016)	% Exp. Against RE	Balance (Release – Expenditure)
	BE	RE				
2007-08	NA	NA	NA	NA	NA	NA

2008-09	NA	NA	280	194	NA	86
2009-10	NA	NA	250	355	NA	(-)105
2010-11	NA	NA	428	348	NA	80
2011-12	650	400	350	360	90	(-)10
2012-13	450	300	300	375	125	(-)75
2013-14	450	470	450	320	68.08	130
2014-15	1500	445	445	395	88.76	50
2015-16	700	551	550	591	107.26	(-)41

8. 2016-17 Budget allocations: Based on demand for Grants published by Ministry of Finance:

(Rs. In lakh)

NIPER	General	Non-recurring (Capital)	Total
Raebareli	550	150	700
Previous Year savings as on date	60	11.05	Rs.71.05 (Saving as per mail dated 04/05/2016)
Total	610	161.05	Rs.771.05

9. Project Appraisal Board approvals for 2016-17:

The PAB in its sitting approved the NIPER Annual Work Plan and Budget (AWP&B) for 2016-17 upon examining the budgetary allocation and expenditure of previous year and NIPER proposal for 2016-17 with in the demand for budgetary grants/ allocations for 2016-17:

9.1: Non-Plan: Recurring work plan and Budget (Not Applicable)

9.2 : Non-Plan: Non Recurring work plan and Budget (Not Applicable)

9.3 : Plan: Recurring work plan and Budget

Rupees in lakh (as on 31/03/2016)

S.No	Expenditure head		Performance during financial year 2015-16			Proposed by NIPER for 2016-17		Approved by PAB 2016-2017
			Phy	Allocation	Expenditure	Phy	Estimate	
1.	Salary/ remuneration			128.00	83.45		125.00	
1.1	Director					01		
1.2	Faculty	Regular						
		Contract	07			08		
		Guest						
1.3	Technical staff	Regular						
		Contract	09			09		
		Outsourcing						
1.4	Administrative / Support staff	Regular						
		Contract	11			12		
		Outsourcing						
1.5	Others							
	Total			128.00	83.45		125.00	125.00
2	Scholarship/ Stipend			85.00	114.37		120.00	
2.1	MS(Pharma)							
2.2	M. Pharma							
2.3	M.Tech							
2.4	MBA							
2.5	Ph.D.							
	Total			85.00	114.37		120.00	120.00
3	Academic							
3.1	Laboratory consumables-chemicals / reagents/glassware			60.00	37.71		40.00	
3.2	Faculty development/ training programmes							
3.3	Teaching aids							
3.4	Research Projects							
3.5	Field work							
3.6	Seminars/ convocation/examination			10.00	9.08		3.00	
3.7	Sports events							
3.8	Literary / cultural events promoting and celebrating diversity and pluralism							
3.9	Student welfare							
3.1	Examinations/ Evaluations							

0							
3.1	Convocation						
3.1	Others/Contingency						
2							
	Total		70.00	46.79		43.00	43.00
4.	Endowment/ Corpus Fund –General		NIL	NIL	NIL	NIL	NIL
5.	Office Expenses						
5.1	Mentor Institute /Overhead		25.00	75.00		50.00	
5.2	Electricity/water/telepho ne		25.00	15.11		20.00	
5.3	Water						
5.4	Telephone						
5.5	Printing/ Stationery		13.00	10.72		7.00	
5.6	Journals/Library						
5.7	Vehicles Rental		12.00	7.41		10.00	
5.8	Traveling Expenses		6.00	3.04		5.00	
5.9	IT Consumable						
5.10	Hospitality						
5.11	Meetings						
5.12	Institutional Membership						
5.13	Advertisement						
5.14	Hostel (Boys/Girls) Expenses		100.00	85.06		100.00	
5.15	Others/ Contingency						
	Total		181.00	196.34		192.00	192.00
6.	Office/ infrastructure maintenance						
6.1	Office building						
6.2	Hostel building						
6.3	Instrumentation						
6.4	Housekeeping/ Maintenance		60.00	50.27		50.00	
6.5	Gardening						
6.6	Others/Contingency		40.00	29.36		20.00	
	Total		100.00	79.63		70.00	70.00
	Grand total Recurring		564.00	520.58		550.00	550.00

9.4: Plan: Non Recurring

Rupees in lakh (as on 31/03/2016)

	Expenditure Head	Performance during financial year 2015-16		Proposed by NIPER for 2016-17	Approved by PAB
		Allocation	Expenditure		
7.	Non-recurring (Capital)				
7.1	Creation of Infrastructure /Campus Development				
7.2	Lab equipment Models & exhibits	55.00	20.12	90.00	90.00
7.3	Animal House				
7.4	Information Centre / Knowledge Bank Books / Journals / e-journals	27.50	27.76	30.00	30.00
7.5	Software & Hardware Procurement: LAN/WAN				
7.6	Office / Class room Equipments: Computers /ACs/Printers & Copiers, Projectors and Audio Visual Systems/ Gym	14.50	21.27	16.00	16.00
7.7	Furniture & Fittings(Office & Hostels, Staff quarters)	13.00	0.96	14.00	14.00
7.8	Vehicles a. For Director b. Ambulance for Health c. Bus for students transportation				
7.9	Miscellaneous				
7.10	Corpus Fund				
	Total Non recurring	110.00	70.11	150.00	150.00

9.4 A: PAB approved to transfer available savings of Rs.4.87 Cr into corpus fund.

9.5: Additional Approvals: Not Applicable

Considering the backlog of NIPER Campus civil works, instrumentation and manpower sanction, the PAB also approved the following NIPER's proposal subject to supplementary budget/ demand approval by the Parliament and Government.

Head	Head Name	Activity	Amount proposed (rs in lakh)	Approved subject to conditions
7.10	Corpus Fund *	Miscellaneous	200.00	200.00
7.01	Future Construction of the campus #	Construction of the Campus	10000.00	10000.00
Total				10200.00

9.6: AWP&B 2016-17: Approval Summary

(Rs. In lakh)

	Allocation			PAB Approval		
	Recurring	Non-recurring	Total	Recurring	Non-recurring	Total
Plan	550.00	150.00	700.00	550.00	150.00	700.00
Non-Plan	--	--	--	--	--	--
Total	550	150	700	550.00	150.00	700.00
Grand Total				550.00	150.00	700.00

* Savings have not been approved as its details allocations table 9.3 & 9.4 have not been indicated.

10. Commitments for 2016-17:

Governance	Generate adequate students demand for admission into NIPERs. In order to expand its reach out NIPER shall launch awareness campaign among the undergraduate (B.Pharm/ Ayurvedic/ Unani/ Homopathy/Medicine etc.) colleges across the country especially reach out to states presently not being represented with emphasis on categories of educationally disadvantaged sections as listed by MHRD-SC, ST, Muslims, Girls about opportunities and facilities available at NIPERs. This exercise is to be carried annually.
	Considering all NIPERs during 2015 no student is represented in any of the NIPERs from certain states/UTs like Andaman & Nicobar Islands, Arunachal Pradesh, Dadra & Nagar Haveli, Daman & Diu, Lakshadweep, Meghalaya, Mizoram, Nagaland, Sikkim, Tripura.

	The NIPER shall engage with respective government education, health & family welfare, universities & colleges to create awareness above NIPERs.
	Shall submit a proposal for creating posts sanctioned based on recommendations of Academic Standard Committee.
	NIPER will host their approved AWP&B in their website along with their draft proposed AWP&B (except bank account number details)
	The Committees prescribed in the NIPER Act and Statutes are to be constituted reflecting rich diversity-gender, social, religious, linguistic, geographic depicting national character with the best experts in the field.
	Equity and Diversity: shall take proactive measures to reflect and celebrate diversity e.g social, gender, religious, geographic etc among faculty, staff and students in order to maintain national character of the institute under S.9 of NIPER Act, 1998. <u>Manpower:</u> All selection committees whether on regular, contract and outsourcing basis shall have SC/ST and Minority member mandatorily. Shall take affirmative action as required for SC, ST, OBC, Minorities (Prime Ministers 15 point programme) and under PWD Act for the disabled.
	Incorporate Equity & Diversity tables of SC/ST, OBC, minorities (5 categories) and the disabled among the manpower and the students in annual report 2015-16 and to reflect in future annual reports immediately.
Education	They should ensure that students have a access to the best of laboratory, chemicals and equipment's and other research facilities. Wherever inadequacies are observed, the same should be meted through collaboration with other National/State Institutes (IITs, IISERs, NITs, Central Universities DBT/DST, CSIR and other National Institutes and State Institutes)
	There shall be evaluation for faculty both to recognize and to support them with students and peer feedback.
	Student gender ratio needs improvement (68:32)
Research	Felt that the NIPER has much more potential to excel both in academics and in research.
	Should work for patents with commercial interest meeting the medical needs of country.
	Shall mobilise resources from diverse sources- DBT, DST, ICMR, MHRD IMPRINT, UN Organisations and external sources.
	Set internal targets for research and publications, impact factors etc and report in next PAB.
	Shall build collaboration with a Health care provider-Government Medical College & Hospital and shall submit proposals under IMPRINT under MHRD.
	Should mobilise research grants- DBT/DST/CSIR/ICMR etc.
	Should build collaboration with National & International Institution of similar research interest.
Academia-Industry linkage	Should strive to harness fruits of Academia-Industry linkage and should demonstrate results as per MOU.
Students Welfare	Review of Safety and Security of Girls and Boys Hostels to be undertaken regularly and submit monthly reports to DoP.

	Campus placement for students should be 100%.
	Campus placement of students should be ensured in partnership with pharma-industry association- IDMA, IPA & OPPI.
Finance	UCs to be submitted regularly and timely to ensure smooth release of fund
	All financial norms are to be strictly followed and to be reviewed by Board of Governors/Steering Committee periodically.
	NIPER shall co-ordinate with FA, DoP for the visit of IFD officials regularly, at least once a year, to oversee financial management and guide NIPERs as per statutory norms.
	As per NIPER Specific financial management system NIPER shall submit guidelines and eligibility checklist for funding formulated for the use of these Endowment / Corpus funds with rigorous external academic audit for the approval by Government of India within a month.
	Action be taken on pending audit paras immediately.
Visitors Conference	Shall submit action taken report on Visitors conference dated 4-6 November 2015 proceedings timely.
Performance	The Peer Review is to be carried out in accordance with the guidelines issued by DoP and report by 30 th April, 2016.
	Shall formulate Performance Indicators and come up self-appraisal and place before Peer review of 2016-17 scheduled during Sept/Dec.
	Shall participate in National Institutional Ranking framework (NIRF) of MHRD from next year.
	Shall take all required steps to achieve the targets/Expectations of Digital India, Make in India, Skill India and Swatch Bharat and will submit reports regularly and timely.
	There should be job chart for every employee/post with key performance indicators. NIPER shall have Annual Confidential Report system like that of IITs from 2016-17 right from Director till grassroot level employee.

11. The meeting ended with a vote of thanks to the Chair.

(Dr. V.K. Subburaj)
Secretary to Government of India

Forwarded by

(Dr. M. Ariz. Ahammed)
Joint Secretary(NIPER)

Copy to:
All concerned.

Annexure-I

Members present in Project Appraisal Board Meeting for approving AWP&B of NIPERs for 2016-17:

Organisation	S.No	Name and Designation	Contact/ email
Dept.of Pharmaceuticals	1	Dr.V.K.Subburaj, Secretary	23381573 vksubburaj80@gmail.com
	2	Dr.M.Ariz Ahammed Joint Secretary	23074010 ariz@gov.in
	3	Ms.Sunanda Sharma Economic Advisor	23063341 sunanda.sharma@nic.in
	4	Mr.Jitendra Trivedhi Director NIPER Division	23389866 jeetutrivedi13@gmail.in
	6	Ms.Barnali Khastgir Under Secretary NIPER	23383392 barn.khast@nic.in
	7	Mr.Satish Kumar Under Secretary NIPER	23073048 satish.kumar16@nic.in
	8.	Sandip Kumar SO, NIPER	23384086 sandeep.k68@nic.in
IFD Dept.of Pharmaceuticals	5	Mr.V.K.Mehta Consultant, IFD	9910168257
NIPER Raebareli	6	Dr P.K. Shukla Project Director, NIPER	pk_shukla@cdri.ceo.in
External Experts	7	C .Rajadurai Scientist-D, DST	