



राष्ट्रीय औषधीय शिक्षा एवं अनुसंधान संस्थान, रायबरेली

नाईपर रायबरेली ट्रांजिट कैम्पस, बिजनौर – सिसेंडी रोड, सरोजनी नगर, लखनऊ (यू0पी0) – 226002

National Institute of Pharmaceutical Education & Research, Raebareli

Transit Campus of NIPER Raebareli, Bijnor - Sisendi Road, Sarojini Nagar, Lucknow (UP) - 226002

Action Plan for Swachhta Pakhwada (01-15 September 2020)

S. No.	Date	Activity to be Performed	Responsibility
1	03 Sep, 2020 (11:00 AM)	Mass Pledge to be administered by the Director to the officers/officials of the institute.	Dr. Abha Sharma Dr Sunil K Yadav Mr. Kapil K Gupta
	03 Sep, 2020 (03:00 PM)	Sanitization of the premises of the Department/ Institute Building	Dr. Awesh K Yadav Mr Kamal Singh Mr Rahul Priy
2	04 Sep, 2020	Scanning of old records and removing/ weeding out of old files/ records, cleanliness. Removal of old and unused items from all sections. Distribution of Pamphlets, awareness against spread of COVID-19	Head of the Each Dept. Dr. Gopal L Khatik Dr Sunil K Yadav Mr. Prabin K. Pradhan Mr. Kamal Singh
3	07Sep, 2020	Avoiding use of plastic, recycling and reuse, measure to reduce air pollution etc. Display of banner/ standees	Dr. Ashok K Datusalia Mr Kamal Singh Mr. Rahul Priy
4	08 Sep, 2020	Uploading the message of Hon'ble Minister (Chemicals & Fertilizers) and Hon'ble Minister of State (Chemicals & Fertilizers) on Swachh Bharat Awareness on the website	Mr. Anand V Tripathi Mr Kapil K Gupta
5	09 Sep, 2020	Sanitization of the premises to check spread of Covid-19	Dr. Rakesh Singh Dr. Nihar Ranjan Mr. Prabin Pradhan
6	10 Sep, 2020	Making necessary efforts towards Rain Water Harvesting/ Expired medicines/ obsolete equipment	Dr. Keerti Jain Mr. Kamal Singh Mr. Rahul Priy
7	11 Sep, 2020	Cleanness of Toilets and Common areas. Awareness of self-hygiene, installing dustbins at in common places. Awareness about avoiding use of Single Use Plastic, and Plastic Waste Management.	Dr. Awesh K Yadav Dr. Gopal L Khatik Mr. Prabin K Pradhan Mr. Rahul Priy
8	14 Sep, 2020	Swachhta Audit and submission of report of the activities during Pakhwada	Dr. Awesh K Yadav Dr Gopal L Khatik Ms Ashee Jain Mr Sandeep Tiwari
9	15 Sep, 2020	Uploading of Swachhta Pakhwada photos and activity Reports Sending Report of activities to Department of Drinking Water	Dr. Awesh K Yadav Dr Gopal L Khatik Ms Ashee Jain Mr Sandeep Tiwari

Note: Each day activity report should be submitted by the respective duty holders to Dr. Awesh K. Yadav and Dr. Gopal L. Khatik.

Daily task and duties: The mentioned action plan for Swachhta Pakhwada (01-15 September 2020) should be followed by the following task and duties.

1. Each Day Photography – Mr. Sandeep Tiwari
2. Social Media Upload – Ms. Ashee Jain
3. Website Upload – Mr. Anand Vardhan Tripathi