

राष्ट्रीय औषधीय शिक्षा एवं अनुसंधान संस्थान

(औषध विभाग, रसायन एवं उर्वरक मंत्रालय, भारत सरकार का एक स्वायत्तशासी संस्थान)

श्री भवानी पेपर मिल रोड, रायबरेली-229010 (उ.प्र.) भारत, दूरभाष: 0535-2001569, फैक्स: 0535-2700857

NATIONAL INSTITUTE OF PHARMACEUTICAL EDUCATION AND RESEARCH

(An Autonomous Institute under Department of Pharmaceuticals, Ministry of Chemicals and Fertilizers, Government of India)

Shree Bhawani Paper Mill Road, Raebareli-229010-(U.P.)-India

Phone :0535-2001569, Fax:0535-2700857, Web: www.niperraebareli.edu.in

**TENDER FOR SHIFTING OF STORES AND EQUIPMENT/ MATERIAL
FROM NIPER RAEBARELI CAMPUS AND NIPER CELL (CSIR-CDRI),
LUCKNOW TO TRANSIT CAMPUS OF NIPER, RAEBARELI AT HEERA
LAL YADAV RAJESHWARI DEVI MEMORIAL TRUST (H.L.Y.R.D.M.T),
BIJNOR - SISENDI ROAD, LUCKNOW**

NIT No. - NIPER/RBL/Shifting/2018-19

Price: Rs.1000.00

1.	Date of Tender issue	May 21, 2018
2.	Tender submission Date and Time	June 05, 2018 by 3:00 PM
3.	Tender Opening Date and Time (Technical Bid)	June 05, 2018 by 3:30 PM

राष्ट्रीय औषधीय शिक्षा एवं अनुसंधान संस्थान, रायबरेली

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No. NIPER-RBL/Shifting /2018-19

Date: 21.05.2018

NOTICE INVITING TENDER

Sub: **Shifting of Stores and Equipment / Material from NIPER, Raebareli Campus and NIPER Cell (CSIR-CDRI), Lucknow to Transit campus of NIPER, Raebareli at Heera Lal Yadav Rajeshwari Devi Memorial Trust (H.L.Y.R.D.M.T), Bijnor - Sisendi Road, Lucknow.**

National Institute of Pharmaceutical Education & Research (NIPER) Raebareli, invites Sealed tenders under Two-Bid system from reputed agencies, either by themselves or as a joint venture/consortium/partnership for shifting of Stores and Equipment / Material from NIPER, Raebareli Campus and NIPER Cell (CSIR-CDRI), Lucknow to Transit campus of NIPER, Raebareli at Heera Lal Yadav Rajeshwari Devi Memorial Trust (H.L.Y.R.D.M.T), Bijnor - Sisendi Road, Lucknow. For complete tender details please visit NIPER, Raebareli website www.niperraebareli.edu.in

1.	The Approximate cost of the work	Rs. 20,00,000/-
2.	Cost of Tender documents	Rs.1000/- (Non Refundable)
3.	Date & Time for collecting / downloading Tenders	21.05.2018 - 04.06.2018 (10 A.M. to 4 P.M.)
4.	Earnest Money	Rs. 40,000/-
5.	Date and Time for submission of Tenders	05.06.2018 upto 3:00 P.M.
6.	Date and Time of Opening of Bid (Technical)	05.06.2018 at 3:30 P.M

The tender documents are available for viewing and downloading (if downloaded, its cost shall be paid along with the bid document) at [http:// www.niperraebareli.edu.in](http://www.niperraebareli.edu.in)

Director



राष्ट्रीय औषधीय शिक्षा एवं अनुसंधान संस्थान, रायबरेली

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No. NIPER-RBL/Shifting/2018-19

NOTICE INVITING TENDER FOR SHIFTING OF STORES AND EQUIPMENT / MATERIAL FROM NIPER, RAEBARELI CAMPUS AND NIPER CELL (CSIR-CDRI), LUCKNOW.

National Institute of Pharmaceutical Education & Research (NIPER) Raebareli, invites Sealed tenders under Two-Bid system from reputed agencies, either by themselves or as a joint venture/ consortium/ partnership for shifting of Stores and Equipment / Material from NIPER, Raebareli Campus and NIPER Cell (CSIR-CDRI), Lucknow to Transit campus of NIPER, Raebareli at Heera Lal Yadav Rajeshwari Devi Memorial Trust (H.L.Y.R.D.M.T), Bijnor - Sisendi Road, Lucknow.

Tender documents along with detailed terms and conditions of the work can be obtained on a written request on payment of Rs. 1000/- (non-refundable/non-transferable) by Demand Draft / Pay Order drawn in favour of NIPER Raebareli, payable at Lucknow on all working days from 21/05/2018 to 04/06/2018 between 10.00 A.M. to 4.00 P.M. from NIPER, Raebareli.

Tender details may also be obtained/ downloaded by the vendors on NIPER, Raebareli website <http://www.niperraebareli.edu.in> and any tenderer who desires to download the tender document from website and submit the tender on due date and time may do so within the sale period of tender document subject to the condition that they will deposit the application fee through Bank Draft in favour of NIPER Raebareli, payable at Lucknow. The Bank Draft towards the cost of application fee should be submitted alongwith the tender in a separate envelope marked "Cost of Tender Documents" failing which the tender shall be rejected.

Duly filled in sealed tenders in separate envelopes "Technical & Financial bid" superscribed with 'Shifting of Stores and Equipment / Material from NIPER, Raebareli Campus and NIPER Cell (CSIR-CDRI), Lucknow' addressed to Director, NIPER, Raebareli, Shree Bhawani Paper Mill Road, ITI Compound, Raebareli - 229010, along with Demand Draft/Pay order of Rs. 40,000/-towards Earnest Money Deposit drawn in favour of NIPER, Raebareli shall be dropped in tender box, placed in Security Room at the MAIN GATE of National Institute of Pharmaceutical Education and Research (NIPER), Shree Bhawani Paper Mill Road, ITI Compound, Raebareli-229010.

Last date for submission/receipt of tender(s) is **05.06.2018 at 3.00 P.M.** and tender(s) will be opened by the Tender Committee in the presence of tenderers or their authorized representatives who wish to remain present on the **same day at 3.30 P.M.** in **National Institute of Pharmaceutical Education and Research (NIPER), Shree Bhawani Paper Mill Road, ITI Compound, Raebareli-229010.** In case of any holiday on the day of opening, the tenders will be opened on the next working day at the same time but the tender box will be

sealed on same day and time, as scheduled above. The tenders received after the above said scheduled date and time or without EMD shall not be considered. Tenders received by FAX or email will not be entertained.

The Director NIPER, Raebareli reserves the right with himself to accept or reject any or all the tenders received or accept any or all the tenders wholly or partially, without assigning any reason thereof.

Director

TENDER FOR SHIFTING OF STORES AND EQUIPMENT/ MATERIAL FROM TWO PRESENT CAMPUSES, ITI CAMPUS, RAEBARELI & NIPER CELL (CSIR-CDRI) LUCKNOW TO HEERA LAL YADAV RAJESHWARI DEVI MEMORIAL TRUST (H.L.Y.R.D.M.T), BIJNOR - SISENDI ROAD, LUCKNOW.

1. General.

NIPER-Raebareli is presently operating from its two rented campuses, one at the premises of ITI Ltd-Raebareli and other at NIPER Cell (CSIR-CDRI), Lucknow. As per the directions of Department of Pharmaceuticals, with an aim to bring together our academic and research activities within a single unified transit campus, we were seeking suitable rental campus in Lucknow which should be near to our allotted land for permanent campus at Bachrawan (near toll Plaza). In this regard, we identified Heera Lal Yadav Rajeshwari Devi Memorial Trust (H.L.Y.R.D.M.T) as a transit campus at Bijnor-Sisendi Road, Lucknow. This campus is spread in 5 acres of land and has 11655 square meter of covered area. This area was selected primarily because of its proximity to highway connecting NIPER, Raebareli (ITI campus) and furthermore proposed transit campus is also located near the proposed allocated site for the construction of permanent NIPER,Raebareli campus. Shifting of transit campus is likely to take place during the months of June 2018.

2. Scope of Work

Shifting of furniture, equipment and other material from the current Offices, Sections, Laboratories, Library, Classrooms, Student Hostel Rooms, Dining Halls, Student Mess, Play Fields and Gymnasium shall include the following:

- (a) Packing of files, computers, Office and Laboratory Equipment, furniture and other materials as available in the respective Rooms/Laboratories at various floors at Shree Bhawani Paper Mill Road, ITI Compound, Raebareli and NIPER Cell (CSIR-CDRI), Lucknow to **Heera Lal Yadav Rajeshwari Devi Memorial Trust (Transit Campus of NIPER, Raebareli)**, Bijnor - Sisendi Road, Lucknow.
- (b) Carrying all the packed articles/material carefully to ground floor, loading into the lorry and transportation to **transit campus of NIPER, Raebareli at** Bijnor-Sisendi Road, Lucknow.
- (c) Unloading all the packed articles/material from the Lorry and re-arranging in the rooms and laboratories at **transit campus of NIPER, Raebareli** at Bijnor-Sisendi Road, Lucknow.
- (d) Unpacking of the goods and placing in the respective rooms and laboratories.
- (e) Obtaining certificate for proper shifting with list of materials shifted, from the concerned Officers/Head of Departments.
- (f) Disposal of packing material at a Central place in **transit campus of NIPER, Raebareli** at Bijnor-Sisendi Road, Lucknow.
- (g) The selected Firm/Agency has to use their own good quality packing material, like gunny bags, packing tape, Sutli, cardboard carton, Thermocole sheets and air bubble sheets.

Signature of the Tenderer with seal & date

3. Shifting Process.

Shifting process shall include removal/dismantling, appropriate packing, loading, transportation to **transit campus of NIPER Raebareli** at Bijnor-Sisendi Road, Lucknow, unloading, unpacking, reassembling/repairing and functional testing. Firm assigned task for shifting shall discharge following responsibilities:

- (a) Dismantling, Packing, Loading, Transportation, Unloading, Unpacking, re-installation and functional testing of all stores, equipment, machines/material, Projectors etc.
- (b) All assets from the said locations shall be safely transported to **transit campus of NIPER Raebareli at Bijnor-Sisendi Road, Lucknow** without any loss or damage, re-installed and made functional too.
- (c) Provisioning of packing, lashing and allied material be done by the firm.
- (d) Transport, Machines, Cranes, Forklifts to deliver at the two/three storeys of the buildings, Labors, required for dismantling, loading, unloading and re-installation, shall be arranged by the firm at their own cost.
- (e) Any damages, breakages, losses and theft shall be made good by the firm.
- (f) Firm representative shall carry out detailed ground survey and prepare list of stores/equipments of all locations as specified above.

Note. There is no requirement of any packing while shifting hostel furniture (Students Beds, Chairs, Study Tables & Almirahs) and Office Furniture (Chairs, Tables, Almirahs etc).

4. Pre Qualification Criteria

The Tenderer should fulfill following criteria:

- (a) The Tenderer must be a reputed, registered, established, recognized Packing and Moving Agency.
- (b) **Experience:** The tenderer must have two years experience in the field of packing and moving heavy and sophisticated equipment. The firm should have been in operation for at least preceding two years from the last date of receipt of tender.
- (c) It must establish a local office in Lucknow / Raebareli for execution of above mentioned task.
- (d) **Average Turn Over:** The firm should have an average turnover of at least **Rs 16 Lakh** each during the last two financial years in packing and moving services and, the firm must attach copy of audited/ITCC Certificate for last two years (2016-17 and 2017-18) duly attested by chartered Accountant. Also, the firm must submit balance sheet and Profit & Loss account duly attested by CA for preceding two financial years.
- (e) **Work Execution Certificates:** The tenderer must attach certificates as per following details :-
 - (1) One similar work of value not less than **Rs 16 Lakh**
OR
 - (2) Two similar works each of value not less than **Rs 10 Lakh**
OR
 - (3) Three similar works each of value not less than **Rs 08 Lakh**

Signature of the Tenderer with seal & date

during last three years (similar work means shifting of various lab equipment including furniture, office equipment and other miscellaneous items in any Government Department, Research Institutes & Academic Institutions or esteemed/roundend during last three years)

(f) Attested copies of the completion certificates issued by the Engineer/Officer-in-charge or above are required to be enclosed with the technical bid. Also, the tenderer should give complete details of the concerned authority, such as name, designation, valid address and telephone/mobile number with STD Code. The completed works will be open to inspection and in case works are not upto the standard, the tender will summarily be rejected, and no queries will be entertained in this regard.

(g) The firm should have not been blacklisted, debarred, declared non- performer or expelled from any work of Union Government, State Government or PSUs during **last five years**. Also, it should submit a notarized affidavit for the same. Further, the firm should also provide information regarding litigation or arbitration cases for the last five years.

(h) The tenderer should visit and examine the site and its surrounding to assess the accessibility and assess the scope of work before submitting their offer. No bid shall be admissible if the Tenderer does not inspect the sites. No claims later on shall be entertained. The tenderers shall arrange & maintain at his own cost all materials, transportation, Water and other facilities for workers sourced by the Tenderer for executing the work.

(j) **List of Equipment:** A complete list of all moving and handling equipment possessed/organised by the company should be attached with the Technical Bid. For large and on-road equipment, like Trucks, Cranes and Hydras, copies of valid vehicle Registration Certificates (RC) must be attached. (A Consortium may be formed to pool in above mentioned resources with overall responsibility of the Vendor).

5. Terms & Conditions.

The following Terms and Conditions will apply :

- (a) The Firms/Agencies shall have a registered office in Lucknow / Raebareli.
- (b) The submission of bid will not place the NIPER, Raebareli under any obligation to place the order with any Firm/Agency, and no expense incurred by the firm in this regard will be payable by the Institute.
- (c) If any dispute arises between the Firm/Agency and its own manpower or manpower arranged by it in the matter of wages or any service conditions, the same will be settled mutually by the Firm/Agency and the persons engaged by it. NIPER, Raebareli in no case shall be a party to such dispute.
- (d) Under normal circumstances, the rate shall be valid for a period of three months from the date of issue of work order.
- (e) Responsibility of taking necessary permission from the traffic police authority for shifting shall be of the selected Firm/Agency.
- (f) Responsibility for damage, theft or loss of goods during shifting or physical injury to any labour in loading or unloading shall be of the Firm/ Agency.

Signature of the Tenderer with seal & date

- (g) The damage caused, if any, to property of the NIPER, Raebareli, through negligence or otherwise during packing, loading while on transit, unloading, unpacking and while taking to designated rooms, shall be at the risk and responsibility of the Firm/Agency. The financial or any other loss suffered by the NIPER, Raebareli on this account shall be made good by the Firm/Agency.
- (h) The successful bidder shall also submit a copy of insurance coverage certificate of Institute assets valuing **Rs.10 Crore (Rupees Ten Crore only)** from Nationalized Insurance Company in favour of NIPER, Raebareli towards damage of costly and delicate items, like Laboratory machines and Computers during shifting. The cost of insurance coverage shall be paid by the successful bidder.
- (i) The successful bidder shall conclude the entire shifting work within 15 days from the date of award of contract.
- (j) In case of any dispute, the decision of NIPER, Raebareli shall be final and binding on both parties.
- (k) **Acceptation / Rejection.** NIPER, Raebareli reserves the right to reject any or all quotations without assigning any reasons thereof.
- (l) **Contract Labour Act:** The Vendor shall pay his labours as per the Central Government Minimum Wages Act 1948 and observe working hours and employment conditions according to the existing rules under contract labor laws. Further, it shall be Vendor's responsibility to ensure that accurate and regular payments to his workers are made. The Vendor shall fully indemnify NIPER, Raebareli from any claim under Labour Act 1970. Labour license to be obtained from Central Labour Commissioner, if applicable.
- (m) The Company/ Agency should have **insurance for all the labours** working with the firm. NIPER, Raebareli will not be responsible for any accidental injuries to labours employed by the agency during execution of work. List of employees including their designation and qualifications be attached.
- (n) The moving Company/Agency will be held responsible for accidental damages to Institute property during moving and handling. The Company will compensate the Institute for such damages either through appropriate insurance cover or otherwise. Appropriate Insurance charges may be included in quoted consolidated rates.
- (o) **Workmen's Compensation Act.** The Vendor shall fully indemnify NIPER, Raebareli from any claim made under the Workmen's Compensation Act. All Vendors have to obtain **Workmen Compensation policy** for the manpower engaged in shifting etc in the joint name of NIPER, Raebareli and the Vendor for the value as decided by the Institute which shall remain in force till work completion.
- (p) **Third Party Risk Insurance:** The Vendor shall be responsible for all injuries/ damages to his men, material and property etc which may arise from the work for negligence of himself and/or his workers. The agency shall be responsible for all claims from third parties in the event of any accident. Institute will not be liable for any specific or consequential damages of any kind whatsoever. He shall fully indemnify NIPER, Raebareli for such expenses which shall solely be born by the Vendor. All Vendors have to obtain **Third Party Insurance cover Policy in the joint name of NIPER, Raebareli** and the Vendor for the value as directed, which shall remain in force till the completion of work.

Signature of the Tenderer with seal & date

- (q) **Comprehensive/Transit Insurance:** The Vendor shall be responsible for all Comprehensive/Transit Insurance as applicable for goods like Lab Equipment, Machines and Material. Insurance cover policy in the joint name of NIPER, Raebareli and the Vendor for the value as directed, which shall remain in force.
- (r) **Fire Insurance:** The Vendor shall be responsible for all Fire Insurance for goods like Lab Equipment, Machines and Material. Fire Insurance cover Policy in the joint name of NIPER, Raebareli and the Vendor for the value as directed, which shall remain in force till completion of shifting work.
- (s) **Title of Insurance Policies:** All the Insurance Policies shall be taken by Vendors in the joint Name of Director, NIPER, Raebareli. Premium of the Policies will be borne by the Vendor only. The Vendor is required to submit all the Insurance Policies to NIPER, Raebareli before commencement of work. After getting Insurance Policies, the work commencement order shall be handed over to the Vendor.
- (t) **Loss & Damages:** The Vendor shall be responsible for and shall replace or make good at his own expense any material lost, theft or damaged.
- (u) **Validity and Time Extension:** Quoted amount/rates will be valid for a period of 03 months (90 days) from the stipulated last date of tender submission. The duration may be extended on same rate and Terms & Conditions if required. **The overall offer for the assignment and tenderer(s) quoted price shall remain unchanged during the period of validity.**
- (v) **Final Bills Submission:** Final bill of the work will be submitted within 30 days of completion of work, failing which NIPER, Raebareli shall finalize the bill, which shall be binding on the Vendor.
- (w) **Co-ordination:** The work is to be carried out in co-ordination with other Agencies, Occupants, Faculty members & Staff members with least disturbances and least inconvenience. The Vendor should observe that his work shall not cause any nuisance to the public in general and to the neighboring occupants in particular. His employees be well behaved, soft spoken and efficient in execution of work.
- (x) All pages of Tender documents are to be signed and sealed by the Vendors as a proof of acceptance. Any over writing or use of white ink be avoided by the Vendor. NIPER, Raebareli reserves the right to reject the incomplete tenders.
- (aa) **Site Visit:** The interested bidders are advised to visit the two premises (NIPER, Raebareli office, Raebareli and NIPER Cell (CSIR-CDRI), Lucknow of NIPER, Raebareli during the office hours, i.e. 09:00 to 17:30 hours on working days (Monday to Friday) to assess the quantum of actual work to be carried out by them.
- (ab) **Multiple Bids:** Multiple bids by the single bidder or its allied firms will be summarily rejected .
- (ac) **Serviceable Equipment/Implement:** The equipment/implements used by the agency should be in excellent working condition and should have valid license wherever applicable. Items used for shifting should have insurance coverage required. All vehicles provided by the agency should be insured. In case of violation in insurance documents, NIPER, Raebareli will have the rights to make a full claim from the agency/contractor. The vehicles provided should conform to the prevalent Motor Vehicle Inspection Standards of the nation.

Signature of the Tenderer with seal & date

6. Technical Bids.

Following essential documents shall be attached as part of Technical Bids in Envelope 'A':

- (a) **Registered Packers & Movers.** Vendors with valid registration and license under relevant statutes like: ESI & EPF and having an experience for providing Shifting Services in Government / Private Institutions to participate. The following documents be attached:
- (i) Self-attested copy of GST Registration Certificate.
 - (ii) Self-attested copies of TIN & PAN of Firm/Agency.
 - (iii) Self-attested copies of Registration Certificate of Firm/Agency.
 - (iv) Bank details of the Agency - Account Number, Name of the Bank/Branch with IFSC Code.
 - (v) **At least one latest satisfactory work completion certificate must be enclosed with the technical bids.**
- (b) **Annual Turnover** As per Para 4 (d).
- (c) **Security Deposit** Interest free and refundable Security Deposit in the form of FDR/Bank Guarantee/ Demand Draft of **Rs. 2,00,000/- (Rupees Two Lakh only)** (a sum equivalent to 10% of tender value) shall be deposited by the Vendor within 15 days of issue of Work Order. This shall have validity two months beyond the date of work completion.
- (d) **Debarring/Blacklisting.** Tenderer should not have been **debarred or blacklisted** by any Central / State Governments Departments. An affidavit to that effect on **Non-Judicial Stamp Paper of Rs 100/-** duly Notarized shall be enclosed with the technical bids. The format of Affidavit is attached with Tender as **Appendix-3.**
- (e) **Ownership of Vehicles.** Tenderer should have the capability to provide required number of trained labours/packers and trucks/ Tonners. All vehicles should be on the name of Agency / proprietor or consortium be formed. The copy of Vehicle Registration Certificate (RC), Insurance Certificate etc must be enclosed with technical bids.
- (f) **Earnest Money Deposits** The tenderer shall be required to submit the interest free refundable **Earnest Money Deposit (EMD) for an amount of Rs 40,000/- (Rupees Forty Thousand only)** and a **non-refundable Tender Fee for an amount of Rs 1000/- (Rupees One Thousand only)** by demand drafts drawn in favour of "NIPER, Raebareli" payable at Lucknow. **The demand drafts for Earnest Money Deposit & Tender Fee must be enclosed in the Envelope-A containing the Technical Bids.**
- (g) EMD of successful tenderer shall be forfeited, if he/she refuses or neglects to execute the contract or fails to furnish the required performance security within the time frame as specified by the Institute.
- (h) **Refund of EMD** After award of contract to the successful tenderer, the EMD of all other tenderers will be refunded.

Signature of the Tenderer with seal & date

7.Financial Bids.

Rates quoted as financial bids shall be as under:

- (a) Cost of shifting all stores, equipment, machineries/material from all two locations to **transit campus of NIPER Raebareli** at Bijnor-Sisendi Road, Lucknow, including removal, packing, transportation, unloading, unpacking, re-assembling/re-fitting and functional testing. (This includes costs related to Transport, Packing material, Loading/Lashing, cost of Cranes, Fork Lifts and Insurance).

Note. L 1 shall be worked out based on this amount.

8.Specific Clarifications.

Following structures are **included** in the **Scope of work** of the Vendor organizing shifting:

- (a) Aluminium partition chambers and work stations
- (b) Sun blinds (Curtains) on windows/classrooms.
- (c) Classroom Projectors, Boards, Screens.
- (d) Work stations and Computers.
- (e) Canteen Structure (all removable materials / parts)
- (f) In case of critical machines/equipment, only supervision during dismantling, re-assembling and functional testing shall be provided by the Original Supplier. Rest of the activities of shifting shall be under taken by the Vendor organizing shifting.

9. Movement Schedule.

- (a) Movement schedule as per **Appendix-4 attached** shall be followed. Details of specialized/ Critical equipment requiring original Suppliers' supervision are attached as **Appendix -6.**
- (b) **Route:** Tenderer is required to receive the routes, obtain permission of concerned traffic authority, with reference to movement timings and smoothly execute the shifting work.

10.Safety Precautions.

Following safety precautions will be taken:

- (a) No damage/breakage be caused to any item during the entire process as specified in Para 2 above.
- (b) No injury/damage be caused to any human being during the process.
- (c) All persons involved in the shifting process are
 - (1) advised to be extra careful regarding any snake/scorpion bite or similar cases while executing the work,
 - (2) adhere to all precautionary measures to avoid any damage to doors, rooms, buildings, etc, and
 - (3) Take adequate and appropriate precautionary measures for transportation of chemical and any other hazardous material.
- (d) In cases where there is an essential requirement to make available suppliers' technical expert, maximum help and supervision/guidance shall be taken from the equipment originator/supplier.

Signature of the Tenderer with seal & date

11.Preparation of Envelopes

Technical and Financial Bids will be enclosed and superscribed on Envelope Tender for shifting work at NIPER, Raebareli as under :

- (a) **Envelope A** Technical Bids
- (b) **Envelope B** Financial Bids
- (c) **Envelope C** Envelope A and B both superscribed appropriately and mentioning the
 "Shifting of Stores and Equipment / Material from NIPER, Raebareli Campus and NIPER Cell (CSIR-CDRI), Lucknow".

Shifting of Critical Lab Equipment.

12. Assistance of experts/ Firms who have installed the equipment shall be sought under respective faculty's co-ordination. List of such critical equipment is attached as **Appendix -6.**

Summary of Appendices

13. Following Appendices are attached :-

- ✓ **Appendix - 1** Technical Bids.
- ✓ **Appendix - 1(i)** Insurance Details.
- ✓ **Appendix - 2** Financial Bids.
- ✓ **Appendix - 2(i)** Breakdown of total cost for shifting
- ✓ **Appendix - 3** Affidavit regarding Non blacklisting/debarring for participation.
- ✓ **Appendix - 4** Movement schedule.
- ✓ **Appendix - 5** Letter of Authorization for attending Tender deposit/opening Meetings.
- ✓ **Appendix - 6** Critical Equipment/stores requiring original supplier's experts for shifting.

The list is illustrative and not exhaustive.

14.Dispute Resolution.

In case of any dispute, decision of Director, NIPER, Raebareli shall be final, conclusive and binding on the Vendor.

15.Arbitration:

- (a) In case of any dispute or difference further arising out of or in connection with the tender conditions, work order and contract, the Institute and the Contractor will address the dispute/difference for a mutual resolution failing which, the matter shall be referred for arbitration to a sole Arbitrator to be appointed by the Institute.
- (b) The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act 1996 and the venue of arbitration shall be Lucknow. The decision of the Arbitrator shall be final and binding on both the parties.

16.Jurisdiction.

The courts at Lucknow alone will have the jurisdiction to try any matter, dispute or reference between parties arising out of this tender/contract. It is specifically agreed that no court outside and other than Lucknow court shall have jurisdiction in the matter.

Signature of the Tenderer with seal & date

Tender for shifting of Stores and Equipment / Material from NIPER Raebareli Campus, Raebareli and NIPER Cell (CSIR-CDRI), Lucknow to Transit Campus of NIPER, Raebareli at Heera Lal Yadav Rajeshwari Devi Memorial Trust (H.L.Y.R.D.M.T), Bijnor - Sisendi Road, Lucknow.

Technical Bids

#	Description of Documents	Particulars	Enclosed		Enclosed at Page No	Remarks
			Yes	No		
(a)	(b)	(c)	(d)	(e)	(f)	(g)
1	Name of the Bidder					
2	Address of the Bidder					
3	Contact Details of Bidder					
	(i). Tele No					
	(ii). E-mail					
	(iii). Website					
4	Name of Proprietor/ Partners/ Director of the firm/ Agency and address					Separate sheet may be used
5	Bidders Bank details					
	(i). Name of Bank & Branch					
	(ii) Account No.					
	(iii) IFSC Code					
6	Regn Certificate No. with validity					
7	(i) CST					Please attach copies of relevant certificates.
	(ii) VAT					
	(iii) Excise Duty					
	(iv) GST Regn. Certificate					
	(v) PAN No.					
	(vi) TIN (if applicable)					
	(vii) EPF Regn Certificate					
	(viii) ESI Regn. Certificate					
8	Copies of ITR of last two financial years (FY) 2016-17 and 2017-18					

9	Financial Statement showing Annual Turnover (not less than Rs. 20 Lakh) of last two Financial Years 2016-17 and 2017-18 duly audited by CA					
10	Last two years experience certificate from Govt. Dept/ PSUs / Academic Institutions					
11	Declaration with reference to Blacklisting or otherwise (As per Appendix 3)					
12	Copy of Tender Documents with all pages duly signed, sealed, read and conditions accepted.					
13	Authorization of Representative for attending, Bids Opening Meeting (As per Appendix 5)					
14	Copies of Award / Merit certificate received from various agencies.					
15	Financial Deposits					
	(i) EMD Draft of Rs. No.					
	(ii) Tender Fee Draft for Rs. No.					
16	No litigation/ arbitration cases since last five years					

Appendix- 1(i)

To be submitted by L-1 firm within one week from Award of work order and before commencement of shifting

#	Description of Documents	Particulars	Enclosed		Enclosed at Page No	Remarks
			Yes	No		
(a)	(b)	(c)	(d)	(e)	(f)	(g)
1	Third party insurance in joint name of the firm and NIPER, Raebareli					
2	Workmen Compensation policy for Manpower engaged in shifting					
3	Fire Insurance policy in joint name of firm and NIPER, Raebareli (Insurance Coverage certificate of Institute Assets)					

Signature of the Tenderer with seal & date

Tender for shifting of Stores and Equipment / Material from NIPER Raebareli Campus, Raebareli and NIPER Cell (CSIR-CDRI), Lucknow to Transit Campus of NIPER, Raebareli at Heera Lal Yadav Rajeshwari Devi Memorial Trust (H.L.Y.R.D.M.T), Bijnor - Sisendi Road, Lucknow.

Financial Bid

Name of the Firm & Address _____

#	Cost of Shifting	Total Cost Rs.
1	Cost of shifting all stores, equipment, machineries /material from all two locations to Transit campus of NIPER Raebareli at Bijnor-Sisendi Road, Lucknow , including removal, packing, loading, transportation, unloading, unpacking, re-assembling /re-fitting and functional testing. (This includes Workers, Transport, Packing material, Loading/Lashing, cost of Cranes, Fork Lifts, Insurance and all applicable taxes etc).	

Notes :-

- Amount quoted be inclusive of all applicable Taxes.
- We have gone through the Terms & Conditions stipulated in the tender document and confirm to accept and abide by the same.
- No other charges would be payable by Institute.
- Breakdown of total cost quoted in Appendix- 2, be shown in Appendix- 2(i) as per the format below. Total cost in last column of Appendix-2 and Appendix- 2(i) must tally.
- Hostel furniture does not require packing.
- L-1 shall be worked out based on total of all rates.
- Highly sensitive Lab equipment would require Shock & Jerk proof Transportation.

Appendix-2(i)

BREAK DOWN OF TOTAL COST FOR SHIFTING

Sr. No	Cost of dismant-ling	Cost of Packing	Total number of Truck loads	Cost of Loading	Cost of Transportation	Cost of Unloading	Cost of Unpacking	Cost of reinstallation	Cost of functional Testing	Cost per Trip all inclusive	Total Cost (Rs.)
1.											
2.											
3.											
Total Cost (Rs.)											

Signature of the Tenderer with seal & date

Tender for shifting of Stores and Equipment / Material from NIPER Raebareli Campus, Raebareli and NIPER Cell (CSIR-CDRI), Lucknow to Transit Campus of NIPER, Raebareli at Heera Lal Yadav Rajeshwari Devi Memorial Trust (H.L.Y.R.D.M.T), Bijnor - Sisendi Road, Lucknow.

Declaration Regarding Non - Blacklisting / Debarring For Taking Part in Tender.

(To be executed & attested by Public Notary / Executive Magistrate on Rs.100/- non judicial Stamp paper by the Tenderer)

1. I / We _____ (Tenderer) hereby declare that the firm / agency namely M/s. _____ has not been blacklisted or debarred in the past by Union / State Government or organization from taking part in Government tenders in India.

(Or)

2. I / We _____ (Tenderer) hereby declare that the Firm / agency namely M/s. _____ was blacklisted or debarred by Union / State Government or any Organization from taking part in Government tenders for a period of _____ years wef _____ to _____. The period is over on _____ and now the firm/company is entitled to take part in Government tenders.
3. In case the above information found false I/We are fully aware that the tender / contract will be rejected / cancelled by Director, NIPER, Raebareli and EMD / performance security shall be forfeited.
4. In addition to the above, Director, NIPER, Raebareli, will not be responsible to pay the bills for any completed / partially completed work.

DEPONENT

Attested:

(Public Notary / Executive Magistrate)

Name _____

Address _____

Signature of the Tenderer with seal & date

Tender for shifting of Stores and Equipment / Material from NIPER Raebareli Campus, Raebareli and NIPER Cell, (CSIR-CDRI), Lucknow to Transit Campus of NIPER, Raebareli at Heera Lal Yadav Rajeshwari Devi Memorial Trust (H.L.Y.R.D.M.T), Bijnor - Sisendi Road, Lucknow.

MOVEMENT SCHEDULE

The movement schedule for shifting will be as under:-

Sr. No.	Particulars	Target date of Shifting	Remarks
1	Administrative Offices (Lucknow)	20.06.2018	
2	Administrative Offices (Raebareli)	20.06.2018	
3	Hostels (Lucknow)	20.06.2018	No packing involved.
4	Hostels (Raebareli)	20.06.2018	No packing involved.
5	Library	20.06.2018	
6	Computer Centre	20.06.2018	
7	Faculty Offices & Classrooms	27.06.2018	
8	Lab instruments and other materials	27.06.2018	
9	Animal House	27.06.2018	
10	Canteen	27.06.2018	

Signature of the Tenderer with seal & date

Tender for shifting of Stores and Equipment / Material from NIPER Raebareli Campus, Raebareli and NIPER Cell (CSIR-CDRI), Lucknow to Transit Campus of NIPER, Raebareli at Heera Lal Yadav Rajeshwari Devi Memorial Trust (H.L.Y.R.D.M.T), Bijnor - Sisendi Road, Lucknow.

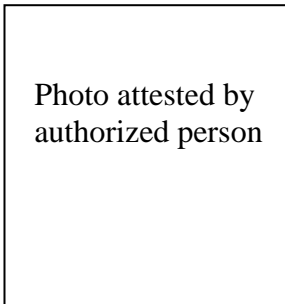
Letter of Authorization for attending the Bid opening

Sub. Authorization for attending the technical bid opening / financial bid opening / both the opening of the tender.

1. Following person is hereby authorized to attend the bid opening for the tender mentioned above on behalf of M/s. (name of the Bidder).

Name _____ Specimen Signature _____

Aadhar Card No _____ Voter ID No _____



Signature of the bidder with seal & date

Officer authorized to sign the bid documents on behalf of the Bidder.

Note : Permission will be denied in-case the photocopy of the duly filled in form (Appendix - 5) and Tender documents are not brought at the time of opening.

Signature of the Tenderer with seal & date

LIST OF CRITICAL EQUIPMENT REQUIRED TO BE SHIFTED TO TRANSIT CAMPUS THROUGH ORIGINAL SUPPLIER ONLY

#	Location	Name of Equipment	Approximate Size (lxbxh) (in m3)	Approximate weight (in Kg)	Name & Contact details of Suppliers
1	Pharmacology & Toxicology	Ultra Low Temp Deep -80 degree Celsius with CO2 Cylinder	(1x1x2.5)	265Kg	M/s Eppendorf/ Anurag Rastogi/ 9389125941
2	Pharmacology & Toxicology	Dead Animal Incinerator with Deep freezer	(5x3x5) (2x1x2) 15(10x0.5x0.5)	1000 Kg	M/s Science Tech/ M S Mishra/ 9839197900
3	Pharmacology & Toxicology	No frost deep -20 degree Celsius	(3x0.6x0.6)	200Kg	M/s Mehrotra Biotech/ Mustafa/ 9838203345
4	Pharmacology & Toxicology	ERBA-EM 200 Biochemistry Analyzer with PC (CPU-D11S001, Monitor-CN-0C7N49-TV100-753-192U-A01)	(1.5x1x1) (0.7x0.5x0.3) (0.5x0.5x0.4)	80 Kg 20 Kg 15 Kg	M/s Transasia/ Yatendra/ 7388700758
5	Pharmaceutics	HPLC	0.28 x 0.60 x0.22 m 0.28x 0.60x 0.22 m 0.28x 0.60x 0.22 m 0.15x0.45x0.11 m 0.30x 0.50x 0.35 m 0.14x 0.36x 0.22 m 0.20 x 0.50 x0.20 m 0.13x 0.38 x 0.21 m	10 Kg , 10 Kg, 10 Kg, 7Kg, 8Kg, 5Kg, 10Kg, 6 Kg	M/s Waters Pvt Ltd. Contact No.- 918130197140
6	Pharmaceutics	Water Purification System with Triple Distillation Unit + Stand	075.0 X 0.60 x 0.30 m, 1.0 x 0.40 x 0.45 m, 0.30 X 0.35 X 0.07 m	20 Kg, 25 Kg, 5 Kg	M/s Gyan Scientific Traders/ Mob. No. 9415008477, 8840839700
7	Pharmaceutics	Differential Scanning Calorimetry , Colling System ,With UPS 3KV	3 Parts	8 Kg , 30 Kg.	TA, Water , Mob. No.-7600020965

Signature of the Tenderer with seal & date